

Team 03

Project Title: Senior Design Project Management Suite

Date: 10/03/2021

Members:

- Sierra Jones - Team Leader and Organizer
- Ally Finger - Client Interaction
- Brady Loew - Database/Server Manager
- Cheyenne Carlson - Head of QA/Testing
- Connor LaFerle - UI/UX Lead
- Logan Christianson - Algorithm/Research Lead
- Jade Yang - Team Coordinator

What we've accomplished in the past week/what we've been researching:

- Sierra Jones - Lightning talk narration, requirements discussion participant, added to Lightning talk slide show
- Ally Finger - Lightning talk narration, requirements research/discussion, began discussing project plan
- Brady Loew - Lightning talk presentation and engineering standards
- Cheyenne Carlson - Worked on the requirements document
- Connor LaFerle - Requirements/Engineering standards. Lightning talk voiceover
- Logan Christianson - Requirements document filled out
- Jade Yang - Worked on Requirements document (use cases, requirements)

What we're planning to do in the coming week:

- Sierra Jones - Project plan (splitting up tasks), Milestones, time breakdown of tasks
- Ally Finger - project plan (specifically list of tasks and subtasks split among teams and milestones)
- Brady Loew - Project plan, Project proposed milestones
- Cheyenne Carlson - Work on project plan -- management/tracking procedures, task decomposition
- Connor LaFerle - Project plan: Risk and risk mitigation
- Logan Christianson - Project Plan, Project management procedures and task decomposition
- Jade Yang - Working on Project Plan (Task Decomposition, Evaluation Criteria)

Issues we had in the previous week:

- Sierra Jones - None
- Ally Finger - None
- Brady Loew - None
- Cheyenne Carlson - None
- Connor LaFerle - None
- Logan Christianson - No issues

-Jade Yang - None